



308 West Jones Street | Raleigh, NC 27603  
www.ncmanagers.org

## NEW MEMBERSHIP APPLICATION FY 2016-2017

**Payment Must Accompany Completed Form**

<b>Name:</b>			
<b>Title:</b>			
<b>Organization:</b>			
<b>Office Address:</b>			
<b>Work Phone:</b>		<b>Fax:</b>	
<b>Email Address:</b>		<b>Business Website:</b>	
<b>Post High School Education (list college and degree received):</b>			
Undergraduate:			
Post-graduate:			
<b>Work History – List public management positions held (organization) prior to current job, starting with most recent: (Provide Dates)</b>			
1.			
2.			
3.			
<b>Personal Information:</b>			
<b>Spouse Name:</b>		<b>Home Phone #:</b>	
<b>Home Address:</b>			

### MEMBERSHIP CATEGORIES:

- 1) Active Members**  
Any full-time appointed chief administrator of a North Carolina city, town, county or council of governments holding or eligible to hold full Corporate Membership in the International City/County Management Association may become an active member of the Association upon payment of dues. This includes any Assistant/Deputy Manager reporting directly to the CEO of an above listed organization. Any member ceasing to meet these qualifications shall thereby forfeit active membership in the Association.
- 2) Associate Members**  
A person no longer holding office but who has previously been an active member of this Association for at least five years, or a person who has been a corporate member of ICMA for at least five years, or a faculty member who has received written endorsement by the Dean/Chair of a recognized school of public administration, may become an Associate Member of the Association upon payment of their annual dues. Associate members may not vote or hold office.
- 3) Affiliate Members**  
Any person who is employed in the top administrative position by a unit of local government or special purpose unit of local government, or individuals holding the top administrative position of a state or federal agency shall be considered an affiliate member of the association upon payment of their annual dues fee. Affiliate members may not vote or hold office.
- 4) Managers-In-Transition**  
Membership is not transferable; it shall be in the name of the individual and shall not attach to the position. Any active or associate member of this Association who has resigned or has been removed from this position with a city, town, county or council of governments may retain status as an active or associate member upon approval of the Executive Committee and payment of annual dues. Members not in service shall retain their voting rights and, if a member of the Executive Committee, shall complete the term of office to which they were elected but shall be ineligible to hold any additional office in the Association.

You must request a waiver of dues as a Manager-In-Transition by calling Rob Shepherd at (919) 715-9767, Email: [rshepherd@ncim.org](mailto:rshepherd@ncim.org) or in writing to: 308 West Jones Street, Raleigh, NC 27603. Members are only eligible to waive dues for three years.

(Over)

**5) Life Members**

Any active member who has completed twenty-five years of membership, upon retiring from active service with a municipality, county, or council of government shall become a paid-up LIFE MEMBER. Any member who has been an active member for at least fifteen years upon retirement at age sixty-five or later shall become a paid-up LIFE MEMBER.

Any member who has retired from active service with a municipality, county, or council of government who in the opinion of the Executive Committee has made an outstanding contribution to the development of the profession may be granted a LIFE MEMBERSHIP by vote of a majority of the Executive Committee.

Life Members are ineligible to hold office, however shall retain voting privileges. Life Members shall apply to the Executive Committee for designation after being notified by the Association for eligibility, and shall abide by the ICMA Code of Ethics once approved.

**6) Local Government Department Head Members:**

Department heads of North Carolina local governments may apply for Association membership with the written endorsement of his or her manager and upon payment of their annual dues. Local Government Department Head members may not vote or hold office.

**7) Student Members:**

Students enrolled in an undergraduate or graduate program may become a member of the Association upon payment of their annual dues. Student members may not vote or hold office.

**PAYMENT INFORMATION:**

**1. Active Members Calculate as follows:**

• List total annual salary: Rounded to nearest \$1,000	\$
• Multiply by 0.00250 (fee is \$2.50/\$1,000 Salary, OR minimum of \$175.00, whichever is the greater amount) = Amt. Due	\$

<b>2. Associate Members: \$175/Year</b>	\$
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<b>3. Affiliate Member: \$175/Year</b>	\$
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<b>4. Managers-In-Transition: \$0/Year</b>	
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<input type="checkbox"/> I request a three (3) year waiver of dues as a Manager-In-Transition. Request for waiver enclosed.	\$
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<b>5. Life Members: \$0/Year</b>	\$ 0.00
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**6. Local Government Department Head Members:**

Manager's Signature:	Date:
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• List total annual salary: Rounded to nearest \$1,000	\$
• Multiply by 0.00250 (fee is \$2.50/\$1,000 Salary, OR minimum of \$175.00, whichever is the greater amount) = Amt. Due	\$

<b>7. Student Members: \$50/Year</b>	\$ 50.00
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AMOUNT ENCLOSED:	\$
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**CHECK LIST:**

- Return this signed form with payment.
- Check amounts may be combined when remitting for more than one person. **One form for each person.**
- Make checks payable to: **NC City and County Management Association.**

**MEMBERSHIP REMAINS WITH THE INDIVIDUAL, NOT THE POSITION. FOR INFORMATION, MEMBERSHIP QUESTIONS, FINANCIAL INFORMATION, CALL ROB SHEPHERD AT (919) 715-9767 OR [RSHEPHERD@NCLM.ORG](mailto:RSHEPHERD@NCLM.ORG) .**

**AS ANY TYPE OF MEMBER OF THE NC CITY & COUNTY MANAGEMENT ASSOCIATION I UNDERSTAND THAT I AM BOUND BY THE ICMA ETHICS CODE. (FOR DETAILS SEE [WWW.NCMANAGERS.ORG](http://WWW.NCMANAGERS.ORG), MEMBER INFORMATION, ICMA CODE OF ETHICS)**

Member Signature:	Date:
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